eBroker

USER MANUAL

Zagreb, September 2015

Contents

Log-in to eBroker service

The user logs in to the eBroker service (eBroker) on website www.rba.hr by clicking on Internet banking/eBroker.

Login to eBroker can be made in four ways:
1. Card reader
2. Identification token
3. mToken
4. SmartCard (ActiveKey USB)

After login clik on the eBroker menu.

Starting with eBroker service

Payment of cash

For purchase of financial instruments[1] cash should be deposited to the account of Raiffeisenbank Austria d.d. (RBA) in accordance with the *Payment instruction* which you received when signing up to the eBroker service. When making payment, please enter the *Credit reference code* from the *Payment instruction* in the *Credit ref. code* field.

Example of payment via iDIREKT Internet banking service:

After payment has been made, cash will be visible in *Cash Account* view in the main menu.

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[1] Raiffeisenbank Austria dd can change the type of financial instrument, or individual financial instruments to which the service eBroker extends independently and without the need for explanation. The term financial instrument currently applies only to shares as defined in Article 3 of the Capital Markets Act (Official Gazette 88/08)

Transfer of financial instruments

If, by selecting *Positions* in the main menu, a financial instrument you wish to sell is not listed in the table *Positions* or if financial instrument you wish to sell is listed in the same table but the quantitiy you wish to sell is greater than the quantity stated in the table, the instrument has to be transfered into the RBA Brokers account. By selecting *Securitiy transfer* in main menu you can submit a registration request as descibed in the *Securities transfer* chapter of this *User manual*. Upon receipt and processing of your request for transfer, you will receive a message containing *Registration request number*. To end the transfer procedure please contact the Central Depositary & Clearing Company (CDCC) at +385 1 4607 300 and follow the instructions of the voice machine.

Data required for the transfer of financial instruments by phone are:
- CDCC account number
- PIN
- Registration request number

Procedure for transfer by phone:
1. dial +385 1 4607 300
2. after welcome message press 1 for the *Confirmation of registration request* menu
3. after response message press 1 for the *Confirmation of registration request*
4. enter your CDCC account number and press #
5. enter your PIN and presse #
6. enter the Registration request number and press #

Possible results of the confirmation procedure:
a) the request has been confirmed and the financial instruments have been transfered into RBA Brokers account
b) the request has been partially confirmed
c) the confirmation of registration request has failed (wrong data input). If the request has not been confirmed, press 0 to reach a live operator.
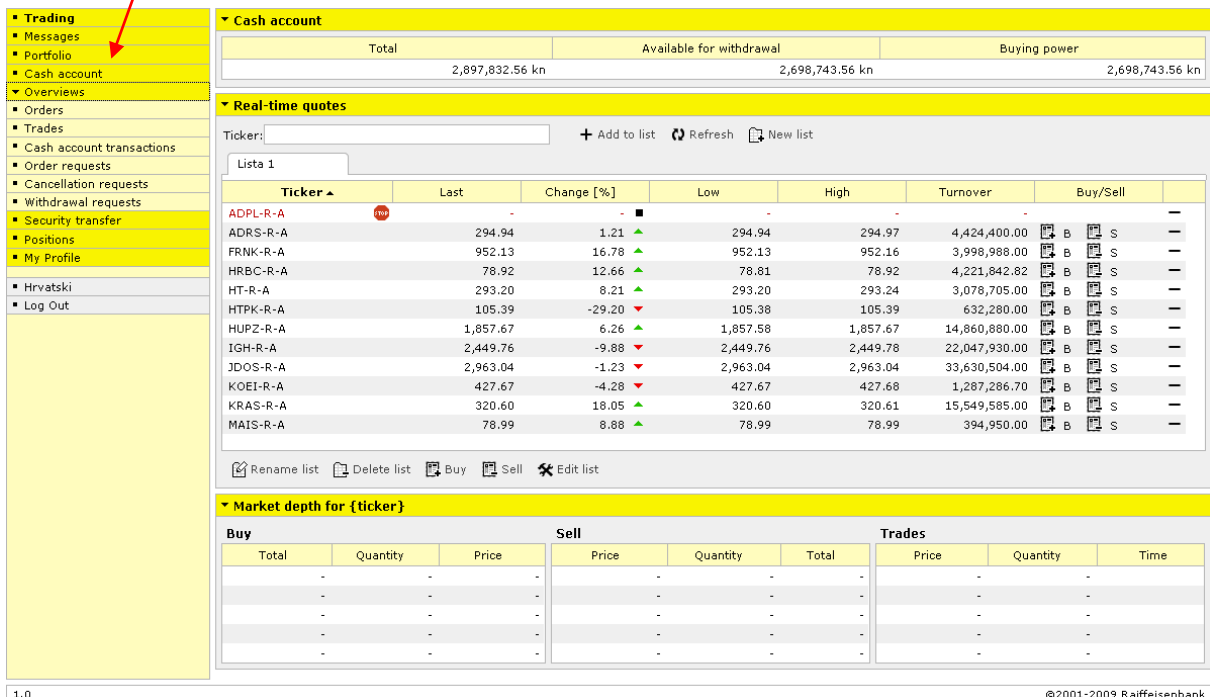
You can transfer financial instruments by phone every business day of the SKDD from 8:00h to 18:00h.

Main menu

Main menu of eBroker consists of:
- *Trading* → review of cash account balance, monitoring real time quotes of financial instruments and placing orders for purchase/sale of financial instruments
- *Messages* → review of messages
- *Portfolio* → review of portfolio balance
- *Cash account* → review of cash account balance, placing orders for withdrawal of cash
- *Overviews*
  - *Orders* → review of statuses and order execution, placing requests for cancellation of orders
  - *Trades* → review of orders executions
  - *Cash account transactions* → review of cash account turnover
  - *Order requests* → review of statuses of orders for purchase/sale of financial instruments
  - *Cancellation requests* → review of statuses of requests for cancellation of orders
  - *Withdrawal requests* → review of statuses of requests for withdrawal of cash
- *Security transfer* → placing requests for transfer of financial instruments and cancellation of requests
- *Positions* → review of financial instruments that are available for sale
- *My Profile* → review of user account data

- *Hrvatski* → eBroker version in Croatian language
- *Log-out* → log out of eBroker

Trading
- Messages
- Portfolio
- Cash account
- Overviews
  - Orders
  - Trades
  - Cash account transactions
  - Order requests
  - Cancellation requests
  - Withdrawal requests
- Security transfer
- Positions
- My Profile

- Hrvatski
- Log Out

▼ Cash account

Total	Available for withdrawal	Buying power
2,897,832.56 kn	2,698,743.56 kn	2,698,743.56 kn

▼ Real-time quotes

Ticker: [   ]   ＋ Add to list   ↻ Refresh   ⬚ New list

Lista 1

Ticker ▲	Last	Change [%]	Low	High	Turnover	Buy/Sell	
ADPL-R-A (STOP)	-	- ■	-	-	-		—
ADRS-R-A	294.94	1.21 ▲	294.94	294.97	4,424,400.00	B S	—
FRNK-R-A	952.13	16.78 ▲	952.13	952.16	3,998,988.00	B S	—
HRBC-R-A	78.92	12.66 ▲	78.81	78.92	4,221,842.82	B S	—
HT-R-A	293.20	8.21 ▲	293.20	293.24	3,078,705.00	B S	—
HTPK-R-A	105.39	-29.20 ▼	105.38	105.39	632,280.00	B S	—
HUPZ-R-A	1,857.67	6.26 ▲	1,857.58	1,857.67	14,860,880.00	B S	—
IGH-R-A	2,449.76	-9.88 ▼	2,449.76	2,449.78	22,047,930.00	B S	—
JDOS-R-A	2,963.04	-1.23 ▼	2,963.04	2,963.04	33,630,504.00	B S	—
KOEI-R-A	427.67	-4.28 ▼	427.67	427.68	1,287,286.70	B S	—
KRAS-R-A	320.60	18.05 ▲	320.60	320.61	15,549,585.00	B S	—
MAIS-R-A	78.99	8.88 ▲	78.99	78.99	394,950.00	B S	—

⬚ Rename list   ⬚ Delete list   ⬚ Buy   ⬚ Sell   ⚒ Edit list

▼ Market depth for {ticker}
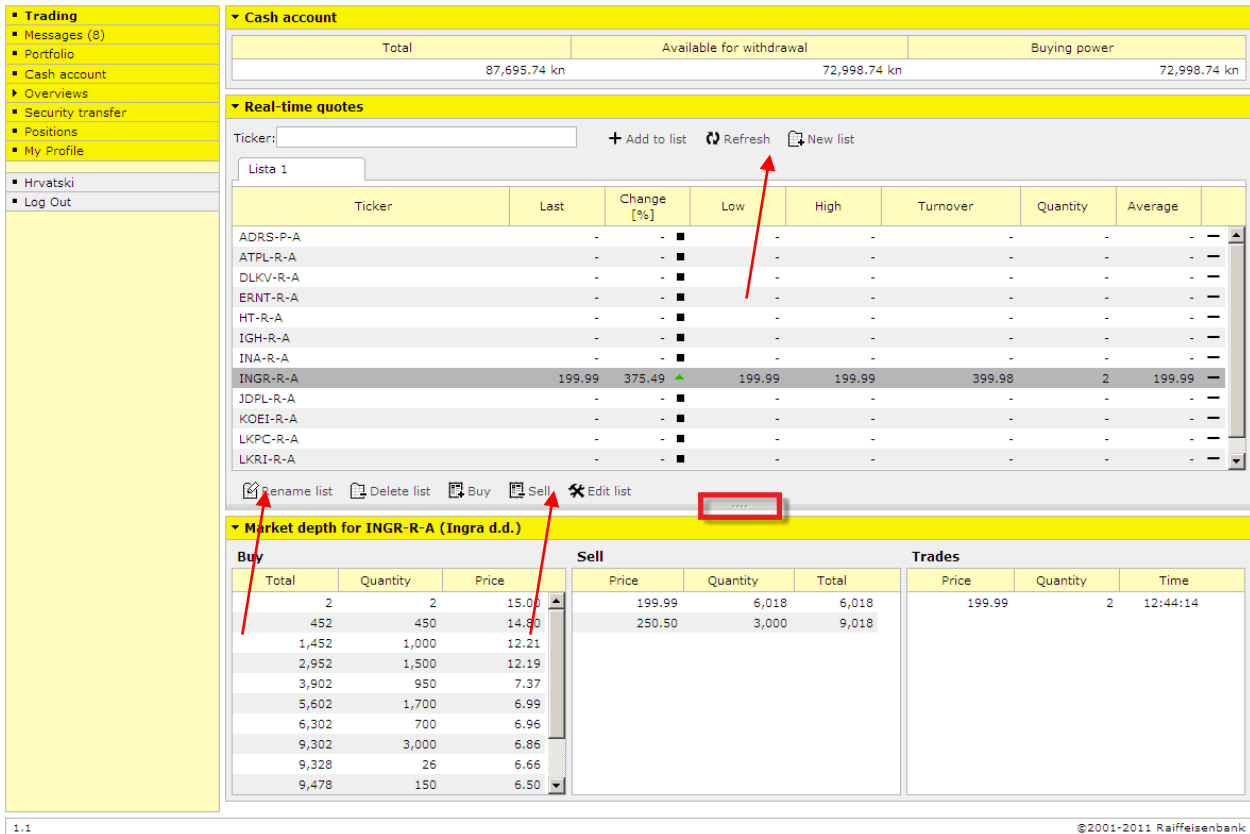
Buy			Sell			Trades		
Total	Quantity	Price	Price	Quantity	Total	Price	Quantity	Time
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	

1.0
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Trading in financial instruments

By selecting *Trading* in the main menu, you open a screen with the following reviews:

- *Cash account*
- *Real-time quotes*
- *Market depth*

Trading	▼ Cash account		
Messages (8)	**Total**	**Available for withdrawal**	**Buying power**
Portfolio	87,695.74 kn	72,998.74 kn	72,998.74 kn
Cash account			
Overviews	▼ **Real-time quotes**		
Security transfer	Ticker:	+ Add to list ↻ Refresh New list	
Positions			
My Profile	Lista 1		

Ticker	Last	Change [%]	Low	High	Turnover	Quantity	Average
ADRS-P-A	-	- ■	-	-	-	-	- —
ATPL-R-A	-	- ■	-	-	-	-	- —
DLKV-R-A	-	- ■	-	-	-	-	- —
ERNT-R-A	-	- ■	-	-	-	-	- —
HT-R-A	-	- ■	-	-	-	-	- —
IGH-R-A	-	- ■	-	-	-	-	- —
INA-R-A	-	- ■	-	-	-	-	- —
INGR-R-A	199.99	375.49 ▲	199.99	199.99	399.98	2	199.99 —
JDPL-R-A	-	- ■	-	-	-	-	- —
KOEI-R-A	-	- ■	-	-	-	-	- —
LKPC-R-A	-	- ■	-	-	-	-	- —
LKRI-R-A	-	- ■	-	-	-	-	- —

Rename list   Delete list   Buy   Sell   Edit list

▼ **Market depth for INGR-R-A (Ingra d.d.)**

Buy			Sell			Trades		
Total	Quantity	Price	Price	Quantity	Total	Price	Quantity	Time
2	2	15.00	199.99	6,018	6,018	199.99	2	12:44:14
452	450	14.80	250.50	3,000	9,018			
1,452	1,000	12.21						
2,952	1,500	12.19						
3,902	950	7.37						
5,602	1,700	6.99						
6,302	700	6.96						
9,302	3,000	6.86						
9,328	26	6.66						
9,478	150	6.50						

Hrvatski
Log Out

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Cash account displays:

- *Total* → total balance of cash on account for trading in financial instruments
- *Available for withdrawal* → cash available for withdrawal into current account
- *Buying power* → cash available for purchase of financial instruments.

Real-time quotes screen enables:

- creating a list of financial instruments whose real-time quotes on the Zagreb Stock Exchange (ZSE) you wish to monitor
- trading in a selected financial instrument.

Market depth screen displays top fifty offers for purchase and sale of the selected financial instrument as well as last fifty transactions in real time. To adjust the *Real-time quotes* window size click on the lower edge of the window and drag it to the size desired.

If trading in a particular financial instrument is suspended, icon will appear next to the financial instrument whose trade has been suspended in the *Real-time quotes* screen.

List of financial instruments with accompanying daily trading limits can be found on www.zse.hr. Should the price, which you defined on your order for purchase/sale, exceed the range of initially set trading limits, a warning will appear defining the lowest and the highest price allowed for the selected financial instrument. The volatility interruption mechanism will be triggered in the event of entry in the trading system of an order

which, if filled, might result in the matching of one or more transactions that would exceed the range of trading limits. Volatility interruption mechanism has the same characteristics as the pre-opening session, during which is possible to place and cancel orders. The price at which transactions are matched at the end of the volatility interruption mechanism is determined by the algorithm used to determine the price in the pre-opening session, afterwards, continuous auction resumes. The volatility interruption may take 8 minutes, plus a variable ending which may take 5 minutes at most.

By clicking [Yes] you open a purchase/sale order authorization window.

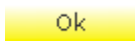By clicking [No] you cancel placing of order for purchase/sale of the financial instrument.

Trading can also be suspended if the Croatian Financial Services Supervisory Agency (CFSSA) and/or the Zagreb Stock Exchange establish by conducting a supervision of market activities, according to the Capital Market Act and other rules and regulations providing regulated market trading rules, that certain circumstances defined under the above mentioned rules and regulations have occurred.

It is not possible to place orders for purchase/sale of the financial instrument during trade suspension.

Creating and editing of the list

By clicking on [New list] you open a window for creating a new list.
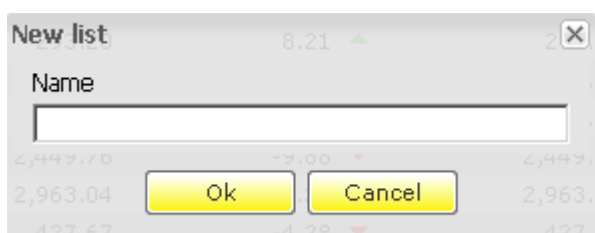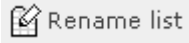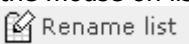

By entering the name of the list and clicking [Ok] the list is created and appears on the *Trading* screen.

By clicking [Cancel] you cancel the creating of the new list.

By clicking on the cards in the header of *Real-time quotes* table, you select the review of the desired list of financial instruments.

Name of the list is changed as follows:

- position the mouse on list + press the right mouse button and select [Rename list]
- click on [Rename list] at the bottom of the *Real-time quotes* table

By clicking on [Rename list] you open a window for change of list name.
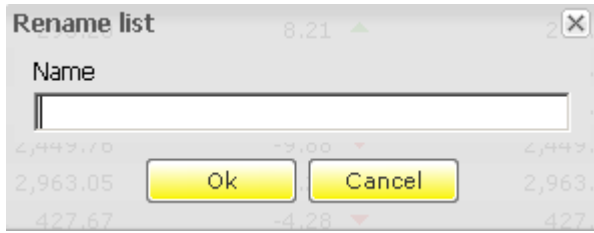
By entering a new name of the list and clicking [Ok] the list with the changed name is saved.
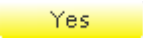
By clicking [Cancel] you cancel the Rename list option.

The list is deleted as follows:

- position the mouse on the list + press the right mouse button and select [Delete list] (Delete list)
- click on [Delete list] at the bottom of the *Real-time quotes* table

By clicking on [Delete list] you open a window for deleting the list.
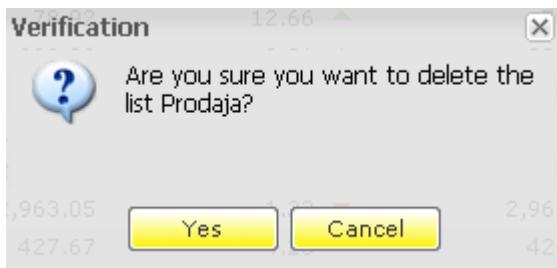
By clicking [Yes] you delete the selected list.

By clicking [Cancel] you cancel the Delete list option.

By clicking on [Edit list], you open a window for editing the list.
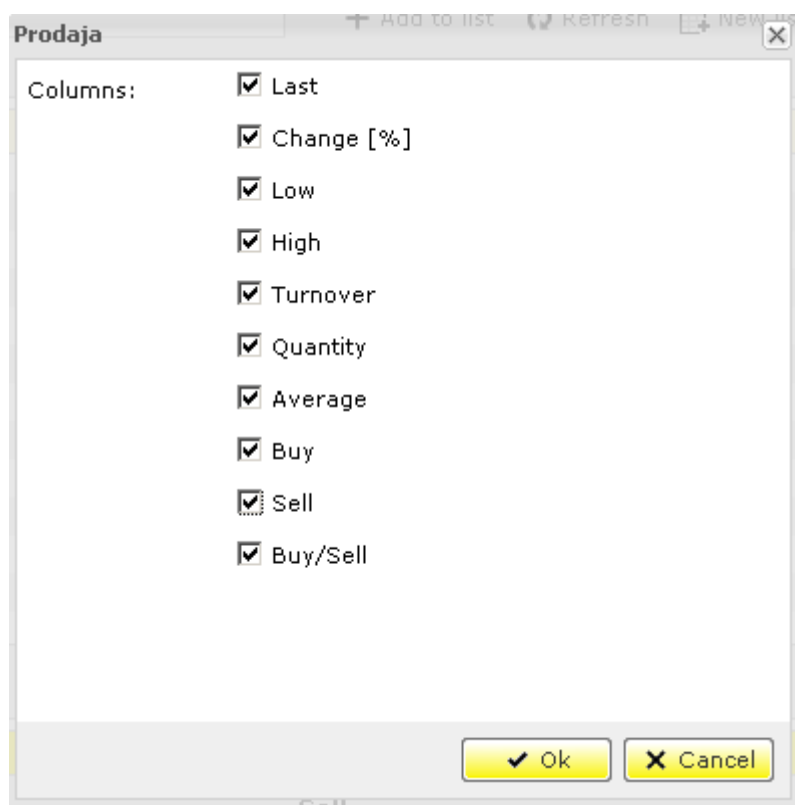
By ticking the desired items and clicking ✔ Ok, you change the settings of the selected list.

By clicking ✘ Cancel, you cancel the change of the existing settings.

Adding financial instruments to the list

Enter the ticker of the financial instrument into the *Ticker* field – list of tickers of financial instruments traded on the Zagreb Stock Exchange can be found on www.zse.hr . By clicking on **+ Add to list** , financial instrument is added to the list.

▼ Cash account

Total	Available for withdrawal	Buying power
2,897,832.56 kn	2,628,393.56 kn	2,628,393.56 kn

▼ Real-time quotes

Ticker: [   ]   **+ Add to list**   **↻ Refresh**   **🗋 New list**

Prodaja

| Ticker ▲	Last	Change [%]	Low	High	Turnover	Buy/Sell
ADPL-R-A	-	- ■	-	-	-	—
ADRS-R-A	294.94	1.21 ▲	294.94	294.97	4,424,400.00	B S —
FRNK-R-A	952.13	16.78 ▲	952.13	952.16	3,998,988.00	B S —
HRBC-R-A	78.92	12.66 ▲	78.81	78.92	4,221,842.82	B S —
HT-R-A	293.20	8.21 ▲	293.20	293.24	3,225,310.00	B S —
HTPK-R-A	105.39	-29.20 ▼	105.38	105.39	632,280.00	B S —
HUPZ-R-A	1,857.67	6.26 ▲	1,857.58	1,857.67	14,860,880.00	B S —
IGH-R-A	2,449.76	-9.88 ▼	2,449.76	2,449.78	22,047,930.00	B S —
JDOS-R-A	2,963.05	-1.23 ▼	2,963.04	2,963.05	37,778,760.00	B S —
KOEI-R-A	427.67	-4.28 ▼	427.67	427.68	2,570,296.70	B S —
KRAS-R-A	320.60	18.05 ▲	320.60	320.61	19,909,881.00	B S —
MAIS-R-A	79.01	8.90 ▲	78.99	79.01	513,435.00	B S —

🖉 Rename list   🗋 Delete list   📇 Buy   📇 Sell   ✷ Edit list

▼ Market depth for {ticker}

Buy			Sell			Trades		
Total	Quantity	Price	Price	Quantity	Total	Price	Quantity	Time
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	

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Deletion of financial instrument from the list

By positioning the mouse on the financial instrument you wish to delete from the list and clicking on the **—** icon in the last row of the *Real-time quotes* table, a window for deletion of financial instrument is opened.

▼ Real-time quotes

Ticker: [   ]   **+ Add to list**   **↻ Refresh**   **🗋 New list**

Prodaja

Ticker ▲	Last	Change [%]	Low	High	Turnover	Buy/Sell
ADPL-R-A	-	- ■	-	-	-	—
ADRS-R-A	294.94	1.21 ▲	294.94	294.97	4,424,400.00	B S —
FRNK-R-A	952.13		952.13	952.16	3,998,988.00	B S —
HRBC-R-A	78.92			78.92	4,221,842.82	B S —
HT-R-A	293.20			293.24	3,225,310.00	B S —
HTPK-R-A	105.39			105.39	632,280.00	B S —
HUPZ-R-A	1,857.67			1,857.67	14,860,880.00	B S —
IGH-R-A	2,449.76			2,449.78	22,047,930.00	B S —
JDOS-R-A	2,963.05			2,963.05	37,778,760.00	B S —
KOEI-R-A	427.66	-4.28 ▼	427.66	427.68	3,853,306.70	B S —
KRAS-R-A	320.60	18.05 ▲	320.60	320.61	19,909,881.00	B S —
MAIS-R-A	79.01	8.90 ▲	78.99	79.01	513,435.00	B S —

Verification ✕

❓ Are you sure you want to delete from the list?

[Yes]   [Cancel]

🖉 Rename list   🗋 Delete list   📇 Buy   📇 Sell   ✷ Edit list

By clicking **Yes** you delete the selected financial instrument from the list.

By clicking **Cancel** you cancel the deletion of the financial instrument from the list.

## *Placing, modification and canceling of the order*

Trading in financial instruments is organized as:

- regular trading,
- special trading regime.

Regular trading shall take place each work day on which trading is done (trading day) between 9:15 a.m. and 4:30 p.m. Trading under a special regime shall take place between 11:00 a.m. and 1:00 p.m. List of financial instruments trading in regular and special regime is given on www.zse.hr.

Orders for purchase/sale and requests for cancellation of orders for purchase/sale of financial instruments under regular trading can be placed every business day of the ZSE between 9:00 a.m. and 4:30 p.m. Orders for purchase/sale and requests for cancellation of orders for purchase/sale of financial instruments under special trading regime can be placed every business day of the ZSE between 11:00 a.m. and 4:30 p.m. List of non-working days of the ZSE is given on www.zse.hr.

Orders can be placed as follows:

- position the mouse on financial instrument + press the right mouse button and select ⊞ Buy for purchase or ⊞ Sell for sale of the financial instrument
- click on ⊞ Buy for purchase and on ⊞ Sell for sale of the financial instrument at the bottom of the *Real-time quotes* table
- click on ⊞ B for purchase and on ⊞ S for sale of the financial instrument in the Buy/Sell row of the *Real-time quotes* table

▾ Cash account

Total	Available for withdrawal	Buying power
2,897,832.56 kn	2,628,393.56 kn	2,628,393.56 kn

▾ Real-time quotes

Ticker: [   ]   ＋ Add to list   ↻ Refresh   ⊡ New list

Prodaja

Ticker ▲	Last	Change [%]	Low	High	Turnover	Buy/Sell	
ADPL-R-A 🔴STOP	-	- ■	-	-	-		—
ADRS-R-A	294.94	1.21 ▲	294.94	294.97	5,014,320.00	⊞ B ⊞ S	—
FRNK-R-A	952.13	16.78 ▲	952.13	952.16	3,998,988.00	⊞ B ⊞ S	—
HRBC-R-A	78.92	12.66 ▲	78.81	78.92	4,221,842.82	⊞ B ⊞ S	—
HT-R-A	293.20	8.21 ▲	293.20	293.24	3,225,310.00	⊞ B ⊞ S	—
HTPK-R ⊞ Buy	105.39	-29.20 ▼	105.38	105.39	632,280.00	⊞ B ⊞ S	—
HUPZ-F ⊞ Sell	1,857.67	6.26 ▲	1,857.58	1,857.67	14,860,880.00	⊞ B ⊞ S	—
IGH-R-A	2,449.76	-9.88 ▼	2,449.76	2,449.78	22,047,930.00	⊞ B ⊞ S	—
JDOS-R-A	2,963.05	-1.23 ▼	2,963.04	2,963.05	37,778,760.00	⊞ B ⊞ S	—
KOEI-R-A	427.66	-4.28 ▼	427.66	427.68	3,853,306.70	⊞ B ⊞ S	—
KRAS-R-A	320.60	18.05 ▲	320.60	320.61	19,909,881.00	⊞ B ⊞ S	—
MAIS-R-A	79.01	8.90 ▲	78.99	79.01	513,435.00	⊞ B ⊞ S	—

⊡ Rename list   ⊡ Delete list   ⊞ Buy   ⊞ Sell   ✖ Edit list

▾ Market depth for HT-R-A (HT D.D.)

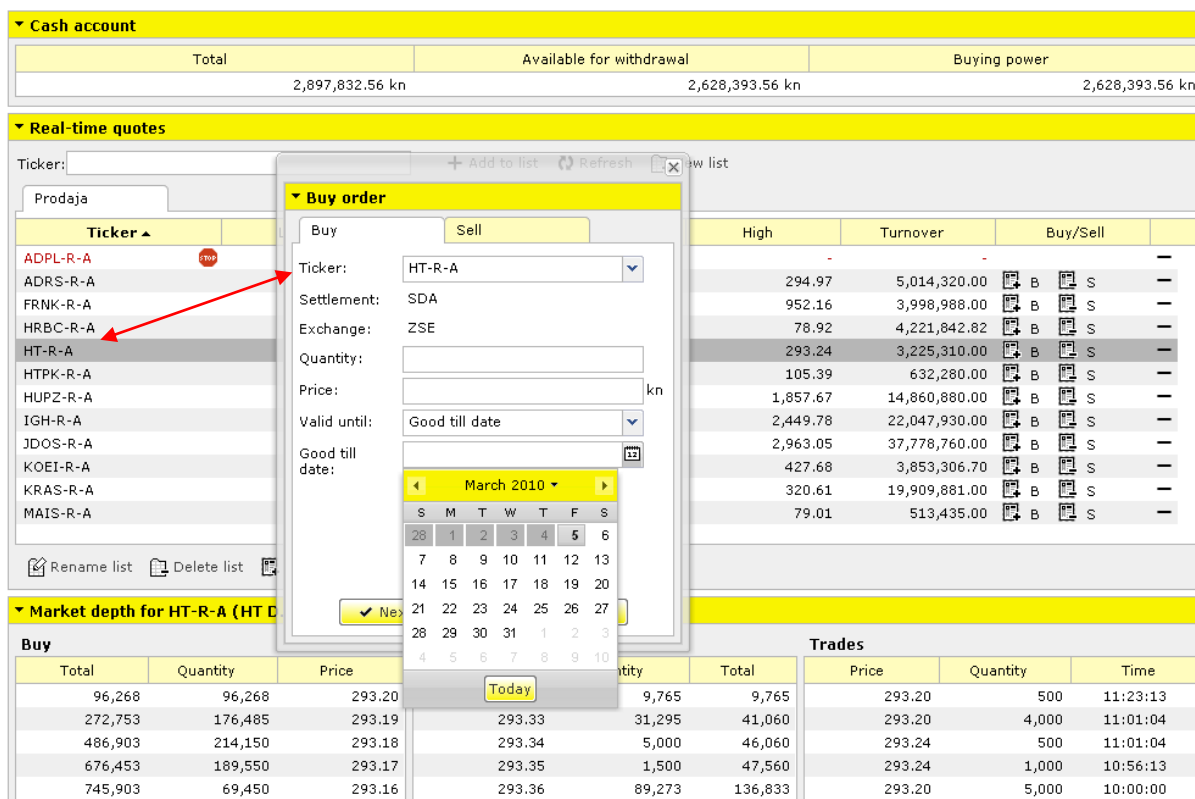| Buy			Sell			Trades		
Total	Quantity	Price	Price	Quantity	Total	Price	Quantity	Time
96,268	96,268	293.20	293.32	9,765	9,765	293.20	500	11:23:13
272,753	176,485	293.19	293.33	31,295	41,060	293.20	4,000	11:01:04
486,903	214,150	293.18	293.34	5,000	46,060	293.24	500	11:01:04
676,453	189,550	293.17	293.35	1,500	47,560	293.24	1,000	10:56:13
745,903	69,450	293.16	293.36	89,273	136,833	293.20	5,000	10:00:00

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Purchase

Before placing the purchase order, it is necessary that Your *Buying power* balance is higher or equal to the amount of purchase increased by brokerage fee (tariff of fees for purchase/sale of financial instruments can be found on RBA web pages).

The procedure for the payment of cash to the RBA's account with the purpose for trading in financial instruments is described in chapter *Starting with eBroker service → Payment of cash*.

By clicking on [Buy] you open *Buy order* window.

eBroker automatically draws into the *Ticker* field the ticker of financial instrument you were positioned on at the moment of placing the order. If the *Ticker* field does not draw the ticker of the financial instrument you wish to buy, you can change the ticker manually.

CDCC in the *Settlement* field is an abbreviation for the Central Depository & Clearing Company.

ZSE in the *Market* field is an abbreviation for the Zagreb Stock Exchange.

Quantity field serves for entering number of the financial instrument you wish to buy.

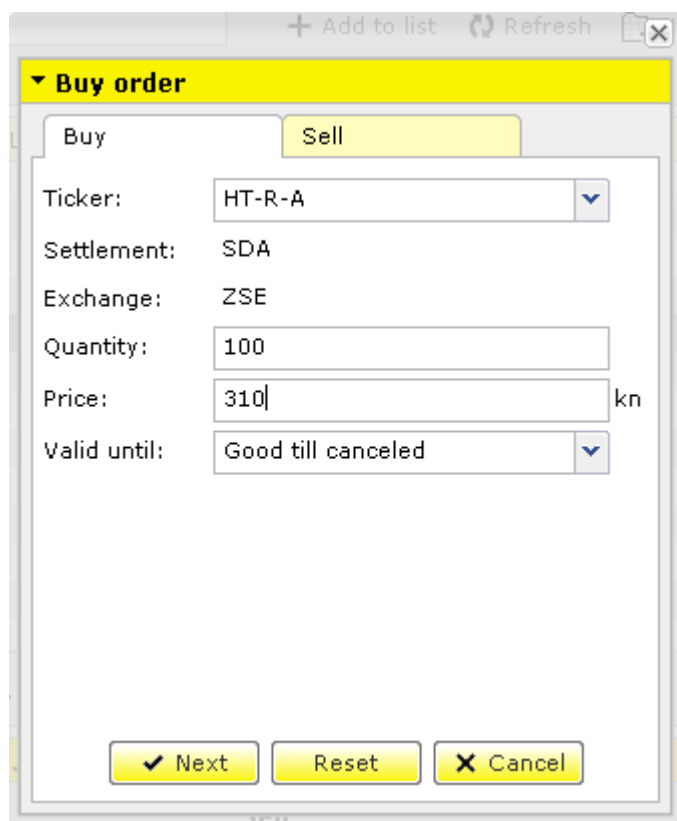*Price* field serves for entering price in domestic currency (HRK).

In the *Valid until* field you select validity period of the order:
- *Today*
- *Good till date* – *Good till date* field will appear together with calendar which enables you to select the validity date[2] of order
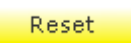
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[2] eBroker enables entries of the following date formats:

- *Good till cancelled*

Maximum order validity period (*Good till date* and *Good till cancelled*) is 2 months from the day of opening the order.
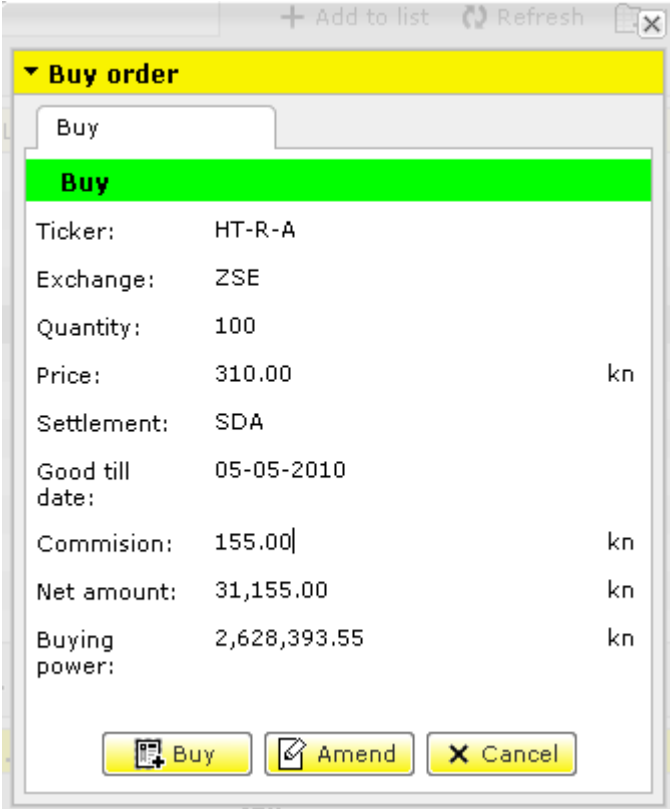

By clicking ✔ Next you open a purchase order authorization window.

By clicking Reset you delete the parameters entered into *Quantity*, *Price* and *Valid until* fields.

By clicking ✕ Cancel you cancel placing the order.

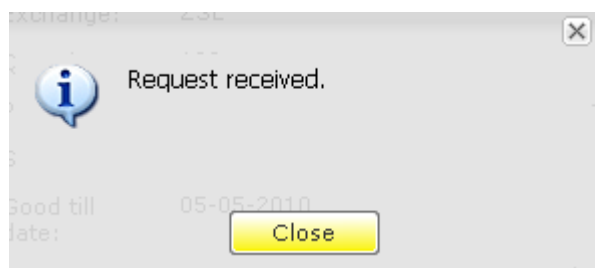- dd.mm.yyyy
- dd/mm/yyyy
- dd-mm-yyyy

By clicking on **Buy**, the order is sent for processing. If the order has been processed successfully, a window will appear containing the message about successful receipt of order. The order is considered received when it acquires one of the following statuses: *Open*, *Executed*, *Expired* or *Cancelled* in the *Overviews* → *Orders* in the main menu.
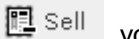
By clicking on **Amend** you can change order details.

By clicking on **Cancel** you cancel placing the order.

Sale

You can place an order for sale if the quantity of financial instrument you want to sell is equal to or less than the quantity of shares specified in the *Positions* review in the main menu.

The procedure for transfer of financial instruments by calling CDCC is described in chapter *Starting with eBroker service* → *Transfer of financial instruments*.

By clicking on **Sell**, you open *Sell order* window.

Cash account

Total	Available for withdrawal	Buying power
2,897,832.56 kn	2,597,238.56 kn	2,597,238.56 kn

Real-time quotes

Ticker: [   ]   + Add to list   🕴 Refresh   New list

Prodaja

Ticker ▲	Last	Change [%]	Low	High	Turnover	Buy/Sell
ADPL-R-A	STOP			-	-	—
ADRS-R-A				294.97	5,014,320.00	B S —
FRNK-R-A				952.16	3,998,988.00	B S —
HRBC-R-A				78.92	4,221,842.82	B S —
HT-R-A				293.32	3,254,631.00	B S —
HTPK-R-A				105.39	632,280.00	B S —
HUPZ-R-A				1,857.67	18,576,100.00	B S —
IGH-R-A				2,449.78	23,272,815.00	B S —
JDOS-R-A				2,963.05	37,778,760.00	B S —
KOEI-R-A				427.71	6,419,476.80	B S —
KRAS-R-A				320.61	20,551,101.00	B S —
MAIS-R-A				79.01	829,395.00	B S —

Rename list   Delete list

Sell order

Buy	Sell

Ticker: HT-R-A
Withdrawal: Yes ▼
Exchange: ZSE
Quantity: [   ]
Price: [   ] kn
Valid until: Good till canceled ▼

✔ Next   Reset   ✖ Cancel

Market depth for HT-R-A (HT D.

Buy

Total	Quantity				Total			
96,268	96,268				9,665			
272,753	176,485	293.19	293.33	31,295	40,960			
486,903	214,150	293.18	293.34	5,000	45,960			
676,453	189,550	293.17	293.35	1,500	47,460			
745,903	69,450	293.16	293.36	89,273	136,733			

Trades

Price	Quantity	Time
293.32	100	11:57:13
293.20	500	11:23:13
293.20	4,000	11:01:04
293.24	500	11:01:04
293.24	1,000	10:56:13

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eBroker automatically draws into the *Ticker* field the ticker of financial instrument you were positioned on at the moment of placing the order. If the *Ticker* field does not draw the ticker of the financial instrument you wish to buy, you can change the ticker manually.

You can select in the *Withdrawal* field if you want the cash to be withdrawn in case of partial or complete execution of the sale order. In that case, withdrawal of cash refers only to the order you place and is not connected with the settings for withdrawal of cash in the *My Profile*.

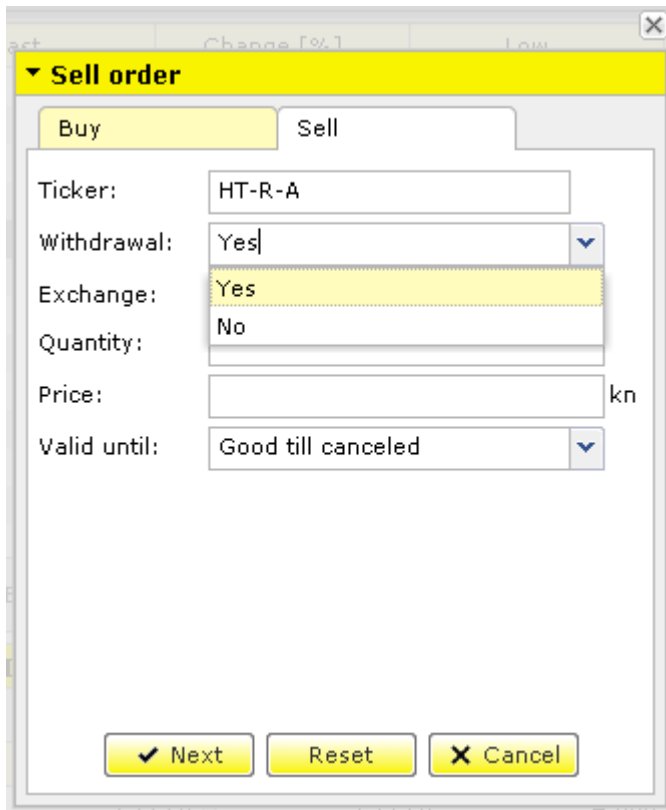ZSE in the *Market* field is an abbreviation for the Zagreb Stock Exchange.

Quantity field serves for entering number of the financial instrument you wish to sell.

Price field serves for entering price in domestic currency (HRK).

In the *Valid until* field you select validity period of the order:
- *Today*
- *Good till date* – *Good till date* format will appear together with calendar which enables you to select the validity date of order
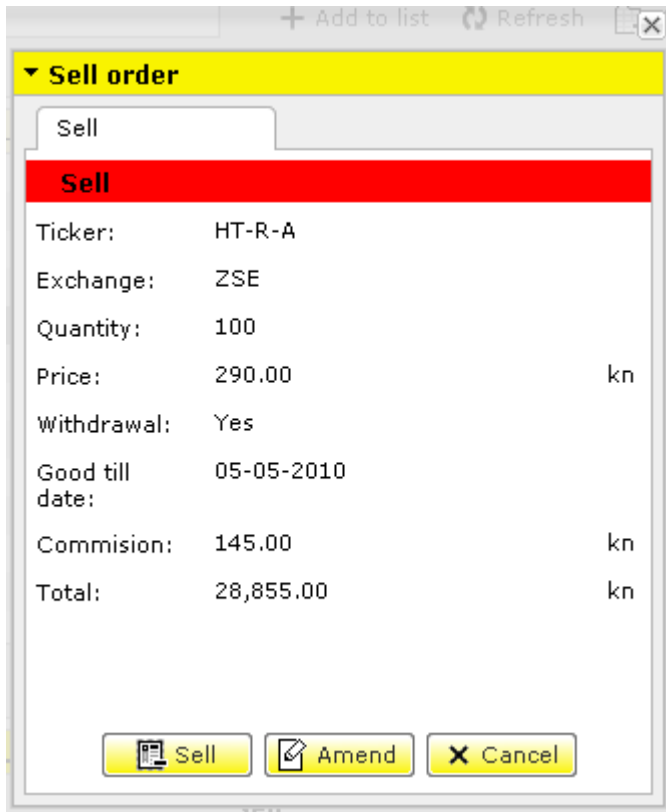- *Good till cancelled*

Maximum order validity period (*Good till date* and *Good till cancelled*) is 2 months from the day of opening the order.

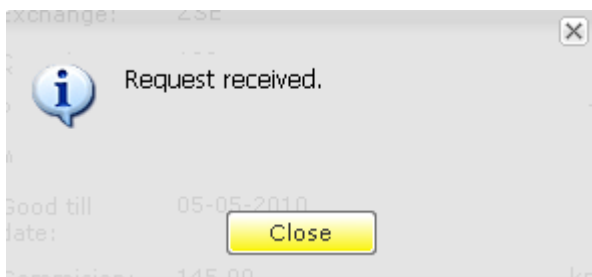By clicking on you open a sale order authorization window.

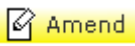By clicking on you delete the parameters entered into *Quantity*, *Price a*nd *Valid until* fields.

By clicking on you cancel placing the order.

By clicking on , the order is sent for processing. If the order has been processed successfully, a window will appear containing the message about successful receipt of order. The order is considered received when it acquires one of the following statuses: *Open*, *Executed*, *Expired* or *Cancelled* in the *Overviews → Orders* in the main menu.

By clicking you can change the order details.

By clicking you can change the order details.

Modify

Requests for modification of orders for purchase/sale of financial instruments can be placed by clicking at the bottom of the Orders table (Overviews → *Orders).*

- Trading
- Messages
- Portfolio
- Cash account
- Overviews
- Orders
- Trades
- Cash account transactions
- Order requests
- Cancellation requests
- Withdrawal requests
- Security transfer
- Positions
- My Profile

- Hrvatski
- Log Out

▼ Orders

From: 03-14-2014 to: 05-13-2014 Status: (All) ▼ Type: (All) ▼ 🔍 Search   PDF XLS

Status	Order tag	Type	Ticker	Quantity	Price	Entry time ▼	Valid until	Cancelation date
Open	178938	P	DLKV-R-A	200	110.00	13.05.2014 09:07:03	13.07.2014	
Canceled	178937	K	BLJE-R-A	80	40.00	12.05.2014 13:25:45	12.07.2014	12.05.2014 13:31:09
Canceled	178936	K	INGR-R-A	1,500	5.00	09.05.2014 11:15:58	09.07.2014	12.05.2014 13:23:38
Expired	178818	P	DLKV-R-A	40	1,500.00	27.03.2014 13:38:51	30.04.2014	
Canceled	178817	P	DLKV-R-A	1,600	20.00	27.03.2014 12:50:15	27.03.2014	27.03.2014 13:38:20

|◀ ◀◀ Page 1 of 1 ▶▶ ▶▶| ↻   🖉 Modify 🗑 Cancel 📄 Details   Displaying 1 - 5 of 5

Execution

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By clicking 🖉 **Modify** you open modify order window where you can modify the quantity, price and the validity of the order.

When modifying the quantity, you are modifying the total quantity, and not the balance of the order. For example, if you have an order with total quantity of 100, you get a partial fill with 50 traded, and you wish to increase the quantity by 10, in the Quantity box you need to enter 110, and not 60.

When modifying the validity of the order, the maximum order validity period (*Good till date* and *Good till cancelled*) is 2 months from the day of opening the order.

By clicking ✔ **Next** you open a purchase order authorization window.

By clicking **Reset** you delete the parameters entered into *Quantity*, *Price* and *Valid until* fields.

By clicking ✗ **Cancel** you cancel placing the order.

By clicking on , the order is sent for processing. If the order has been processed successfully, a window will appear containing the message about successful receipt of order. The order is considered received when it acquires one of the following statuses: *Open*, *Executed*, *Expired* or *Cancelled* in the *Overviews → Orders* in the main menu.
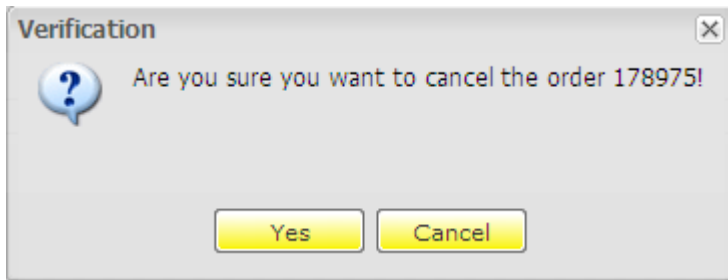
Cancel

Requests for cancellation of orders for purchase/sale of financial instruments can be placed by chosing the order you wish to cancel and clicking 🗑 Cancel in *Overviews → Orders* in the main menu.

By clicking 🗑 Cancel you open cancel order authorization window.

Verification

Are you sure you want to cancel the order 178975!
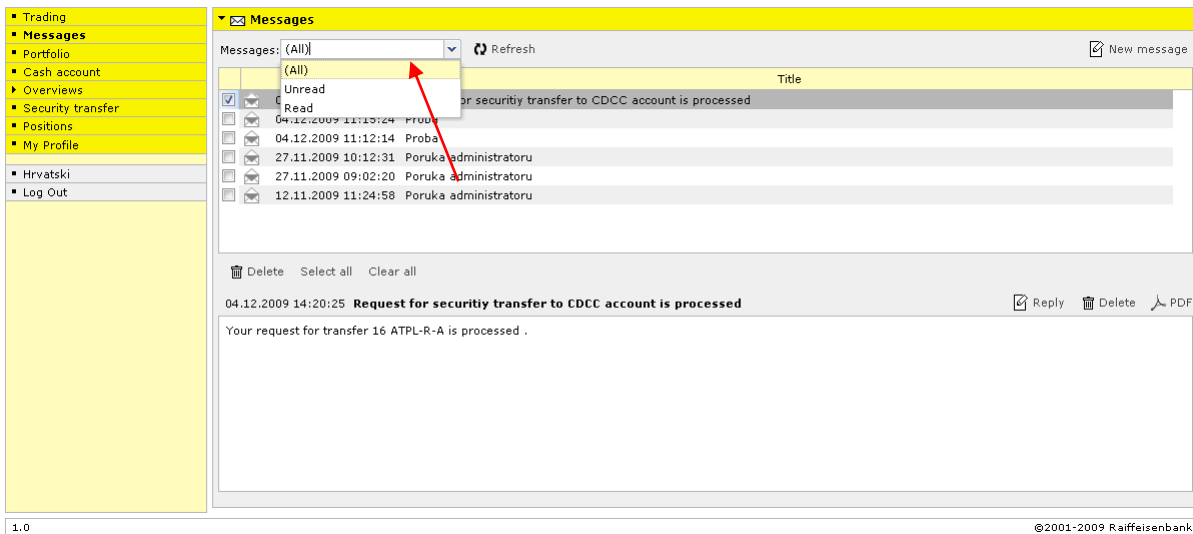
Yes   Cancel

By clicking **Yes** your cancellation request is sent for processing.

By clicking **Cancel** you cancel the cancellation request.

The order is considered cancelled when it acquires status *Cancelled* in the *Overviews* → *Orders* in the main menu.

Messages

By selecting *Messages* in the main menu, you open a screen with the review of messages.

By clicking on , you can select the message to be printed in .pdf format.

How to send a message?

- click on
- enter message title into the *Title* field
- enter message text
- click on

How to delete a message?

- select the message you want to delete
- click on

▼ ✉ **Messages**

Messages: (All) ▼   ↻ Refresh   ✎ New message

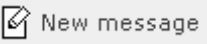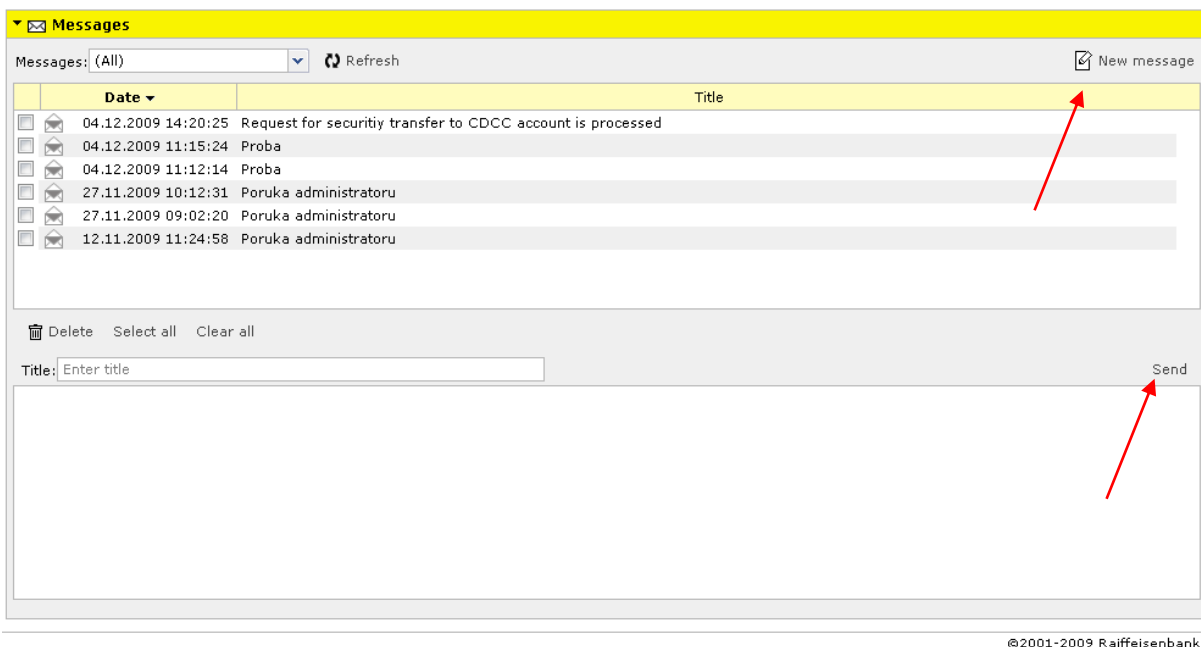|		Date ▾	Title
☑	✉	04.12.2009 14:20:25	Request for securitiy transfer to CDCC account is processed
☐	✉	04.12.2009 11:15:24	Proba
☐	✉	04.12.2009 11:12:14	Proba
☐	✉	27.11.2009 10:12:31	Poruka administratoru
☐	✉	27.11.2009 09:02:20	Poruka administratoru
☐	✉	12.11.2009 11:24:58	Poruka administratoru

🗑 Delete   Select all   Clear all

04.12.2009 14:20:25 **Request for securitiy transfer to CDCC account is processed**   ✎ Reply   🗑 Delete   ⚒ PDF

Your request for transfer 16 ATPL-R-A is processed .

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Trading
- Messages
- Portfolio
- Cash account
▶ Overviews
- Security transfer
- Positions
- My Profile

- Hrvatski
- Log Out

Portfolio

By selecting *Portfolio* in the main menu, you open a screen containing data on your portfolio balance. When calculating yield and current value of your portfolio, eBroker uses top offers for purchase of financial instruments contained in your portfolio. If a particular financial instrument has no offer for purchase, close price[3] of the previous trading day will be used for calculation. If there are no data on close price of the previous trading day, eBroker will use historical data on close price for calculation of yield and current value of your portfolio. If there are no historical data on close price for the selected financial instrument, eBroker will use the price of 0.00 kn for calculation of yield and current value of your portfolio.

Quantity represents balance of financial instruments on your account at CDCC registered with RBA increased (reduced) by the executed unsettled purchase (sale) transactions.

Trading	**Portfolio**								
Messages	Refresh							PDF	XLS
Portfolio									
Cash account	Portfolio report on 05.03.2010 at 13:32								
Overviews									
Security transfer	Issuer	Ticker	Quantity	Average price	Last	Unrealized gain/loss	Yield [%]	Portfolio weight [%]	Current value
Positions	VETERINA D.D.	VERN-R-A	100	67.54 kn	67.43 kn	-11.00 kn	-0.16 ▼	0.72	6,743.00 kn
My Profile	Tankerska plovidba d.d.	TNPL-R-A	10	1,802.00 kn	2,366.76 kn	5,647.60 kn	31.34 ▲	2.52	23,667.60 kn
Hrvatski	TLM TVORNICA LAKIH METALA D.D.	TLM-R-A	70	158.19 kn	54.91 kn	-7,229.60 kn	-65.29 ▼	0.41	3,843.70 kn
Log Out	Tehnika d.d.	THNK-R-A	9	1,905.00 kn	2,199.02 kn	2,646.18 kn	15.43 ▲	2.11	19,791.18 kn
	INA D.D.	INA-R-A	5	1,517.93 kn	0.00 kn	-7,589.65 kn	-100.00 ▼	0.00	0.00 kn
	Jadroplov d.d.	JDPL-R-A	100	190.01 kn	184.27 kn	-574.00 kn	-3.02 ▼	1.97	18,427.00 kn
	Kraš d.d.	KRAS-R-A	100	320.61 kn	320.63 kn	2.00 kn	0.01 ▲	3.42	32,063.00 kn
	HT D.D.	HT-R-A	480	278.16 kn	293.20 kn	7,219.20 kn	5.41 ▲	15.01	140,736.00 kn
	Ericsson Nikola Tesla d.d.	ERNT-R-A	10	1,500.00 kn	1,499.46 kn	-5.40 kn	-0.04 ▼	1.60	14,994.60 kn
	Elektropromet d.d.	ELPR-R-A	100	203.05 kn	117.72 kn	-8,533.00 kn	-42.02 ▼	1.26	11,772.00 kn
	BELJE d.d.	BLJE-R-A	515	91.80 kn	0.00 kn	-47,277.00 kn	-100.00 ▼	0.00	0.00 kn
	Dalekovod d.d.	DLKV-R-A	300	226.17 kn	226.46 kn	87.00 kn	0.13 ▲	7.25	67,938.00 kn
	Dioki d.d.	DIOK-R-A	258	142.68 kn	164.96 kn	5,748.24 kn	15.62 ▲	4.54	42,559.68 kn
	AD Plastik d.d.	ADPL-R-A	243	47.16 kn	50.85 kn	896.67 kn	7.82 ▲	1.32	12,356.55 kn
	Atlantska plovidba d.d.	ATPL-R-A	448	1,147.33 kn	1,198.94 kn	23,121.28 kn	4.50 ▲	57.30	537,125.12 kn
	ATLANTIC GRUPA	ATGR-R-A	10	530.00 kn	537.16 kn	71.60 kn	1.35 ▲	0.57	5,371.60 kn
	Portfolio current value:			937,389.03 kn					
	Cash:			2,897,832.56 kn					
	Total portfolio value:			3,835,221.59 kn					
	Disclaimer The figures in in Portfolio report are for informational purposes only.								

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By clicking on [PDF] and [XLS] you can select the screen to be printed in .pdf or .xls format.

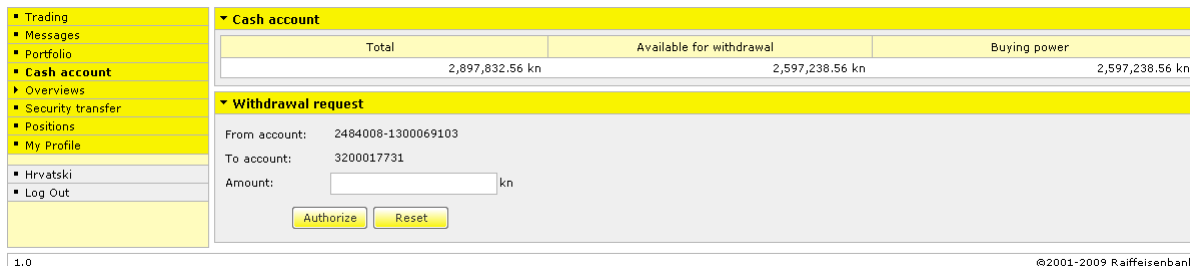
[3] Close price is equal to the average price

Withdrawal of cash

By selecting *Cash account* in the main menu, you open a screen which gives review of cash account balance and enables you to place a request for withdrawal of cash.
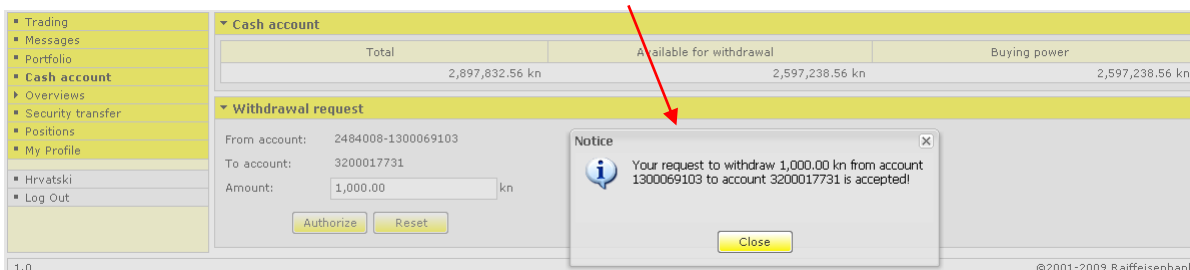

Cash account displays:

- *Total* → total balance of cash on account for trading in financial instruments
- *Available for withdrawal* → cash available for withdrawal into current account
- *Buying power* → cash available for purchase of financial instruments.

Number of account from which the cash is withdrawn is entered into the *From account* field. Number entered into the field is the same as the number of account for payment of cash intended for trading in financial instruments.

Number of current account which you specified in the Application for eBroker service is entered into the *To account* field.

Enter kuna amount[4] that you wish to be withdrawn to your current account into the *Amount* field. By entering the amount and clicking on Authorize, the request for withdrawal is sent for processing. If the request has been processed successfully, a screen will appear containing the message about successful processing of request.

By clicking Reset you empty the *Amount* field.

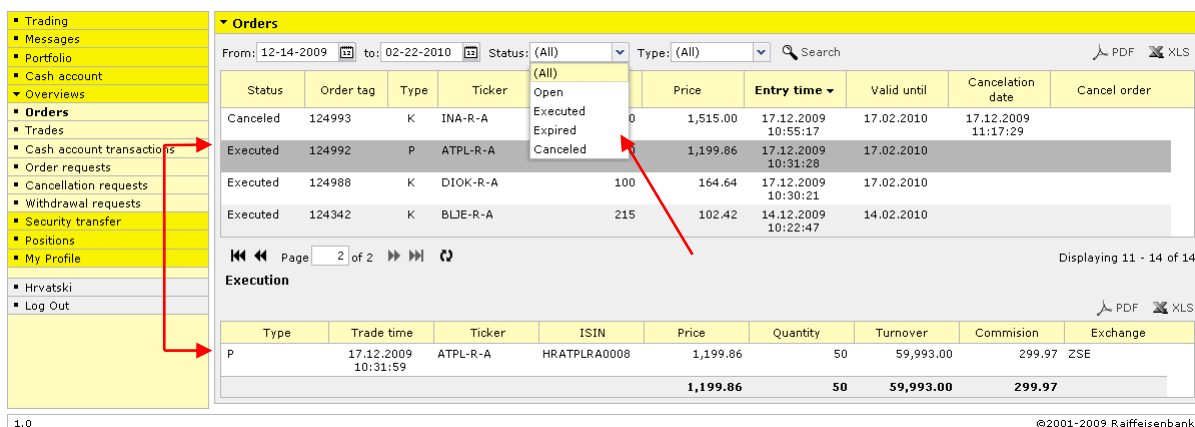[4] if the amount has decimal places, you should separate them by '.'

Overviews

Orders

By selecting *Overviews → Orders* in the main menu, you can monitor statuses and executions of your orders.

Search can be conducted according to the following settings:

- *From* – date from which you want to start the search
- *Until*[5] – date on which you want to end the search
- *Status* – review of orders by their status. Status of orders can be:
  - *All* – all orders
  - *Open* – order has been opened and listed in the stock exchange trading system
    Executed – order has been completely executed
  - *Expired* – order validity period has expired and order has been withdrawn from the stock exchange trading system
  - *Cancelled* – order has been cancelled
  - *Type* – review of orders by type. Type of order can be:
  - *All* – all orders
  - *Buy*
  - *Sell*

If you select an order that has been executed completely or in part, information on order execution will appear in the *Execution* table.

By clicking on and you can select the screen to be printed in .pdf or .xls format.

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[5] date entered into the *Until* field cannot be any future date

Transactions

By selecting *Overviews → Transactions* in the main menu, you open a screen with review of executed transactions.

Search can be conducted according to the following settings:
- *From* – date from which you want to start the search
- *Until*[6] – date on which you want to end the search
- *Issuer* – by entering a ticker of financial instrument into the *Issuer* field you start a search of executed transactions for the selected financial instrument
- *Type* – review of executed transactions by type of orders. Order type can be:
  - *All* – all orders
  - *Buy*
  - *Sell*

By clicking on [PDF] and [XLS] you can select the screen to be printed in .pdf or .xls format.

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[6] date entered into the *Until* field cannot be any future date

Cash account transactions

By selecting *Overviews → Cash account transactions* in the main menu, you open a screen with review of:
- turnover on cash account
- unsettled transactions under purchase/sale orders

Search can be conducted according to the following settings:
- *From* – date from which you want to start the search
- *Until*[7] – date on which you want to end the search

By clicking on PDF and XLS you can select the screen to be printed in .pdf or .xls format.

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[7] date entered into the *Until* field cannot be any future date

Order requests

By selecting *Overviews → Order requests* in the main menu, you can monitor statuses of your orders for purchase and sale of financial instruments.

Search can be conducted according to the following settings:
- *From* – date from which you want to start the search
- *Until*[8] – date on which you want to end the search
- *Status* – review of orders by status. Status of orders can be:
  - *All* – all orders
  - *Initiated*
  - *Pending*
  - *Error*
  - *Accepted*
  - *Created*
- *Type* – review of orders by type. Type of order can be:
  - *All* – all orders
  - *Buy*
  - *Sell*

By clicking on and you can select the screen to be printed in .pdf or .xls format.

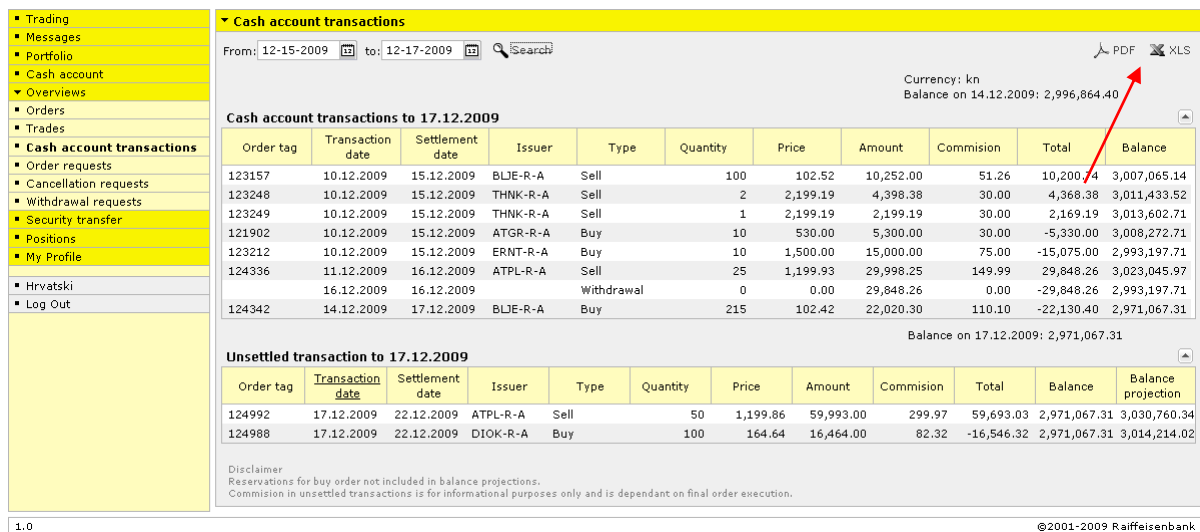[8] date entered into the *Until* field cannot be any future date

Cancellation requests

By selecting *Overviews → Cancellation requests* in the main menu, you can monitor statuses of your requests for cancellation of orders.

Search can be conducted according to the following settings:
- *From* – date from which you want to start the search
- *Until*[9] – date on which you want to end the search
- *Status* – review of requests by status. Status of requests can be:
  - *All* – all requests
  - *Initiated*
  - *Pending*
  - *Error*
  - *Accepted*
  - *Created*

Trading	▼ **Cancellation requests**							
Messages	From: 10-18-2009 to: 12-17-2009 Status: (All)					🔍 Search	PDF XLS	
Portfolio								
Cash account	Status	Order tag	Type	(All) Quantity	Price	Entry time	Authorization time	Amend time ▼
▼ Overviews				Initiated				
Orders	Accepted	125002	Buy	Pending I 25	1,510.00	17.12.2009 11:19:27	17.12.2009 11:20:14	17.12.2009 11:20:15
Trades	Accepted	124993	Buy	Error I 10	1,515.00	17.12.2009 10:55:17	17.12.2009 11:17:29	17.12.2009 11:17:30
Cash account transactions				Accepted				
Order requests	Accepted	124996	Buy	Created I 10	1,500.00	17.12.2009 11:02:21	17.12.2009 11:03:08	17.12.2009 11:03:09
Cancellation requests	Accepted	124336	Sell	ATPL-R-A 50	1,199.93	11.12.2009 13:21:55	11.12.2009 13:40:34	11.12.2009 13:40:35
Withdrawal requests	Accepted	123282	Sell	TNPL-R-A 2	2,370.00	11.12.2009 11:33:57	11.12.2009 11:51:47	11.12.2009 11:51:49
Security transfer	Accepted	123200	Buy	INA-R-A 50	1,511.00	08.12.2009 15:21:19	08.12.2009 15:22:07	08.12.2009 15:22:09
Positions	Accepted	123198	Buy	INA-R-A 50	1,511.00	08.12.2009 15:17:39	08.12.2009 15:18:31	08.12.2009 15:18:33
My Profile	Accepted	123128	Sell	ATPL-R-A 20	1,205.00	04.12.2009 08:56:24	07.12.2009 13:47:16	07.12.2009 13:47:18
Hrvatski	Error	123103	Sell	ATPL-R-A 20	1,200.00	03.12.2009 13:04:41	07.12.2009 13:47:08	07.12.2009 13:47:08
Log Out	Accepted	123126	Buy	BLJE-R-A 100	102.00	04.12.2009 08:52:01	07.12.2009 09:20:46	07.12.2009 09:20:48
	◄◄ ◄ Page 1 of 2 ► ►► ↻						Displaying 1 - 10 of 11	
1.0							©2001-2009 Raiffeisenbank	

By clicking on ⬇ PDF and ✗ XLS you can select the screen to be printed in .pdf or .xls format.

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[9] date entered into the *Until* field cannot be any future date

Withdrawal requests

By selecting *Overviews → Withdrawal requests* in the main menu, you can monitor statuses of your requests for withdrawal of cash.

Search can be conducted according to the following settings:
- *From* – date from which you want to start the search
- *Until*[10] – date on which you want to end the search
- *Status* – review of requests by status. Status of requests can be:
  - *All* – all requests
  - *Initiated*
  - *Pending*
  - *Error*
  - *Created*

By clicking on and you can select the screen to be printed in .pdf or .xls format.

The cash will be withdrawn no later than one hour after the request for withdrawal has been received.

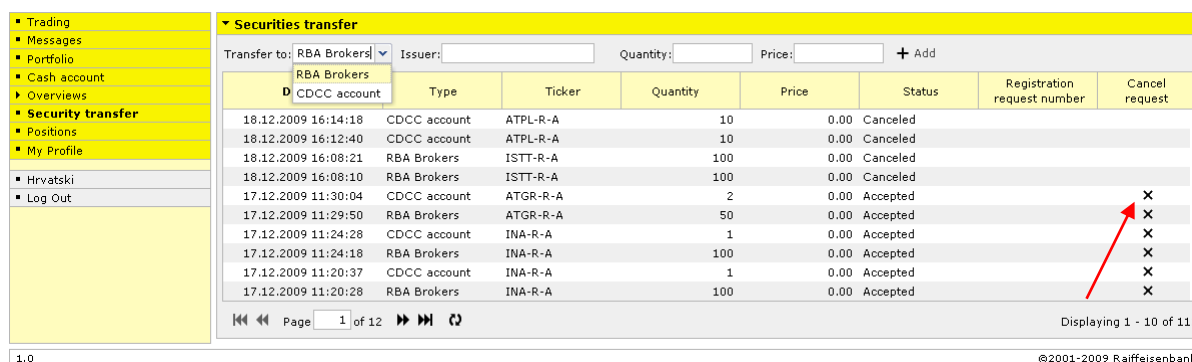[10] date entered into the *Until* field cannot be any future date

Security transfer

By selecting *Security transfer* in the main menu, you open a screen through which you can place:
- request for transfer of financial instruments into RBA Brokers account
- request for transfer of financial instruments into CDCC account → deregistration

Procedure for transfer of financial instruments into RBA Brokers account:
- select RBA Brokers in the drop down menu of the *Transfer to* field
- enter the ticker of the financial instrument you wish to transfer to the RBA Brokers account into the *Issuer* field
- enter quantity into the *Quantity* field
- enter price of the financial instrument into the *Price* field – if the *Price* field remains empty, for calculation of current portfolio value eBroker will use closing price of the previous trading day for the selected financial instrument. If there are no historical data on price movements for the selected financial instrument, eBroker will use the price of 0,00 kn for calculation of the current portfolio value
- click **+ Add**

Trading	▾ Securities transfer							
Messages	Transfer to: RBA Brokers ▾ Issuer: [ ] Quantity: [ ] Price: [ ] + Add							
Portfolio	RBA Brokers							
Cash account	CDCC account							
Overviews	D	Type	Ticker	Quantity	Price	Status	Registration request number	Cancel request
Security transfer	18.12.2009 16:14:18	CDCC account	ATPL-R-A	10	0.00	Canceled		
Positions	18.12.2009 16:12:40	CDCC account	ATPL-R-A	10	0.00	Canceled		
My Profile	18.12.2009 16:08:21	RBA Brokers	ISTT-R-A	100	0.00	Canceled		
	18.12.2009 16:08:10	RBA Brokers	ISTT-R-A	100	0.00	Canceled		
Hrvatski	17.12.2009 11:30:04	CDCC account	ATGR-R-A	2	0.00	Accepted		✕
Log Out	17.12.2009 11:29:50	RBA Brokers	ATGR-R-A	50	0.00	Accepted		✕
	17.12.2009 11:24:28	CDCC account	INA-R-A	1	0.00	Accepted		✕
	17.12.2009 11:24:18	RBA Brokers	INA-R-A	100	0.00	Accepted		✕
	17.12.2009 11:20:37	CDCC account	INA-R-A	1	0.00	Accepted		✕
	17.12.2009 11:20:28	RBA Brokers	INA-R-A	100	0.00	Accepted		✕
	◄◄ ◄ Page [1] of 12 ► ►► ↻						Displaying 1 - 10 of 112	
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After your request for transfer of financial instruments has been received and processed, you will receive a message containing *Registration request number*. To end the transfer procedure please contact CDCC at +385 1 4607 300 and follow the instructions of the voice machine.

The transfer procedure is described in the section *Starting with eBroker service → Transfer of financial instruments*.

By clicking on ✕ in the *Cancel request* column, you cancel the request for transfer of financial instruments.

Procedure for transfer of financial instruments into CDCC account:
- select *CDCC account* in the drop down menu of the *Transfer to* field
- enter the ticker of the financial instrument you wish to transfer into the *Issuer* field
- enter quantity into the *Quantity* field
- click **+ Add**

| | Trading |
| Messages |
| Portfolio |
| Cash account |
| Overviews |
| **Security transfer** |
| Positions |
| My Profile |
| | |
| Hrvatski |
| Log Out |

▼ **Securities transfer**

Transfer to: [RBA Brokers ▼]   Issuer: [   ]   Quantity: [   ]   Price: [   ]   ＋ Add

RBA Brokers
CDCC account

D	Type	Ticker	Quantity	Price	Status	Registration request number	Cancel request
18.12.2009 16:14:18	CDCC account	ATPL-R-A	10	0.00	Canceled		
18.12.2009 16:12:40	CDCC account	ATPL-R-A	10	0.00	Canceled		
18.12.2009 16:08:21	RBA Brokers	ISTT-R-A	100	0.00	Canceled		
18.12.2009 16:08:10	RBA Brokers	ISTT-R-A	100	0.00	Canceled		
17.12.2009 11:30:04	CDCC account	ATGR-R-A	2	0.00	Accepted		✕
17.12.2009 11:29:50	RBA Brokers	ATGR-R-A	50	0.00	Accepted		✕
17.12.2009 11:24:28	CDCC account	INA-R-A	1	0.00	Accepted		✕
17.12.2009 11:24:18	RBA Brokers	INA-R-A	100	0.00	Accepted		✕
17.12.2009 11:20:37	CDCC account	INA-R-A	1	0.00	Accepted		✕
17.12.2009 11:20:28	RBA Brokers	INA-R-A	100	0.00	Accepted		✕

|◀ ◀◀ Page [1] of 12 ▶▶ ▶▶| ↻   Displaying 1 - 10 of 112

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By clicking on ✕ in the *Cancel request* column, you cancel the request for transfer of financial instruments.

Positions

By selecting *Positions* in the main menu, you open a screen with the list of financial instruments that are available for sale.

Quantity represents balance of financial instruments on your account at CDCC registered with RBA increased (reduced) by the executed unsettled purchase (sale) transactions.

By clicking on [PDF] and [XLS] you can select the screen to be printed in .pdf or .xls format.

My Profile

By selecting *My Profile* in the main menu, you get an insight into the details of your user account. Data contained in the *My Profile* can be changed at retail outlets of Raiffeisenbank Austria d.d.

▪ Trading	▼ My Profile
▪ Messages	Surname and name:
▪ Portfolio	Address:
▪ Cash account	Contact address:
▶ Overviews	E-mail:
▪ Security transfer	Phone:
▪ Positions	Credit reference code:
▪ My Profile	Settlement account number (CDCC account):
▪ Hrvatski	Cash account number:
▪ Log Out	Withdrawals on sell order:

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Document change history

Date of change	Change

17.03.2010	Starting with eBroker service
	    Payment of cash
	    Transfer of financial instruments

08.04.2010	Trading in financial instruments Placing and canceling orders
13.01.2011	Portfolio
31.08.2011	Log-in to eBroker service – mToken authorization
19.03.2012	Trading in financial instruments – top 50 orders and transactions
20.05.2014	Order modify functionality added
30.09.2015	Integration of eBroker into iDIREKT internet banking